

Name of Supplier /  
Subcontractor \_\_\_\_\_

Date \_\_\_\_\_

### ISO9001 & ISO14001 QUESTIONNAIRE

1 Is your company ISO9001 (or equivalent) accredited? Yes  No   
Evidence attached

2 Which governing bodies are you accredited with? Certificates attached

\_\_\_\_\_

\_\_\_\_\_

3 If you don't have ISO9001 please attach a copy of your quality policy. Attached

4 Do you have an equal opportunities policy? Yes  No   
Evidence attached

### ENVIRONMENTAL POLICY

5 Do you have an Environment Management System Policy? Yes  No

6 Do you hold ISO14001 accreditation? Yes  No

7 If yes, do you have Environment Management Statements? Yes  No   
Evidence attached

### HEALTH AND SAFETY POLICY

8 How many reportable accidents were reported to the HSE in the last 5 years? \_\_\_\_\_

9 Cavendish Engineers has a strict Health and Safety Policy. Method Statements and Risk Assessments must be completed and submitted before permission is given to work on site. Noted and accepted

10 Contractors that have not previously visited Cavendish Engineers premises will be asked to complete our contractor induction. Noted and accepted

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## INSURANCE

11 Please provide details of your organisation's insurance protection in respect of the following:

- ❖ Public Liability Insurance
- ❖ Employers Liability Insurance
- ❖ Profession indemnity cover

Please note that our typically minimum requirements for each insurance are as follows:

- ❖ Public Liability Insurance £5,000,000
- ❖ Employers Liability Insurance £10,000,000
- ❖ Profession indemnity cover £1,000,000

12 Please indicate your course of action if any of your policies in respect of insurance protection do not meet Cavendish Engineers minimum requirements, in the event that you are awarded a contractor order:

- ❖ "All of our policies are compliant with Cavendish Engineers minimum requirements"
- ❖ "We are willing to extend the policy value to meet Cavendish Engineers minimum requirements"
- ❖ "We are not willing to extend the policy value to meet Cavendish Engineers minimum requirements"

## DECLARATION

The Potential Provider (or its directors or any other person who has powers of representation, decision or control of the named organisation) has not been convicted of any of the following offences:

- ❖ the offence of bribery;
- ❖ the offence of cheating the Revenue;
- ❖ the offence of conspiracy to defraud;
- ❖ fraud or theft within the meaning of the Theft Act 1968 and the Theft Act 1978;
- ❖ fraudulent trading within the meaning of the Customs and Excise Management Act 1979 and the Value Added Tax Act 1994;

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- ❖ an offence in connection with taxation in the European Community within the meaning of section 71 of the Criminal Justice Act 1993;
- ❖ money laundering within the meaning of the Money Laundering Regulations 2003.

Noted and accepted

## OFFICIAL SECRETS ACT

Your company and its employees will be expected to conform with the Official Secrets Act.

Noted and accepted

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Company Name: \_\_\_\_\_

Position in Company: \_\_\_\_\_

Please complete and return to Cavendish Engineers by 12<sup>th</sup> January 2010:

Email: [accounts@cavendishengineers.net](mailto:accounts@cavendishengineers.net)

Fax: 0207 375 1168

Post: 36 Spital Square  
London  
E1 6DY

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SUPPLIER APPLICATION FORM  
CPCAV004

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